



# **2025 Medical Student Research Supplement Award Applicant Instructions**

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Dermatology Foundation  
847-328-2256  
dermatologyfoundation.org  
[DFRAP@dermatologyfoundation.org](mailto:DFRAP@dermatologyfoundation.org)

*Shaping the Future of Dermatology*



## 2025 Medical Student Research Supplement Award

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The Dermatology Foundation is pleased to offer once again an award developed to enhance medical student research participation in the field of dermatology and the specialty's academic workforce — the Medical Student Research Supplement Award (MSRSA).

### Description

The MSRSA is available to current and former recipients of DF career development awards to supplement their efforts on **existing research projects**. Each award is intended to support the in-depth participation of a medical student in the completion of a defined **full-time** research plan. The medical student's participation may span six (6) to 12 weeks continuously. Applications are accepted twice annually to allow for flexibility in scheduling the project.

### Award Details

#### 1. Award Amount

The Medical Student Research Supplement Award provides \$5,000 for direct expenses related to a medical student's participation in a research project. Eligible expenses may include, but are not limited to, travel to and from the research location, lodging, and a stipend for the student. Award funds cannot be used for indirect costs and are payable to the applicant's (i.e., mentor's) institution.

Award payments will be made in two installments. An initial payment of \$4,000 will be issued to the recipient's institution at the beginning of the award period. The remaining \$1,000 is payable upon receipt of the medical student's summary of their research experience, following the conclusion of the award period, and the institution's financial reconciliation.

#### 2. Application and Funding Dates

The number of awards provided by the DF will depend on available funding. To ensure consideration, a complete application package must be received by the Foundation on or before the following deadlines. Applications are accepted twice each year.

	Application Deadline	Funding Effective
Spring/ Summer Cycle	July 15	June 1 <sup>st</sup> or later
Fall Cycle	November 1	January 1 or later

### 3. *Eligibility Requirements:*

- a. The Medical Student Research Supplement Award is available to a current or former DF career development awardee who satisfies the following two requirements:
  - Is a **current** career development awardee, OR is the recipient of a **year 1** career development award that began from **2010 to 2025**,
  - AND
  - Is a **faculty member in a department of dermatology** that is ACGME-approved for residency training.
- b. Applicants (project mentors) are responsible for recruiting an interested medical student who meets **all** the following eligibility requirements:
  - **Is a full-time student pursuing an MD or DO degree at an accredited U.S. medical or osteopathic school.**
  - Is in **good standing** at their academic institution.
  - Will be able to complete the research plan **before graduation**.

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### Application Instructions

As the project mentor, you will need to assemble and submit the information listed in the table below to apply for a supplement award. To submit your application, visit the Dermatology Foundation's application portal and apply online ([click here](#)).

Applications are accepted via the portal until 11:59 p.m. on each due date noted below.

Questions may be directed to [dfrap@dermatologyfoundation.org](mailto:dfrap@dermatologyfoundation.org) or 847-328-2256.

Application Information	Description
<input type="checkbox"/> 1. Applicant & Institution Information	Current contact information for you, your Department Chair, and Fiscal Officer
<input type="checkbox"/> 2. Medical Student Info	Contact information Medical School information Medical Student Demographic Information Form
<input type="checkbox"/> 3. Research Project	Description of the research project the medical student will be working on, and an overview of your mentoring/ supervisory role (50-200 words). The project description should include specific aims, background, location, & all sources of funding.
<input type="checkbox"/> 4. Weekly Schedule	Identify the start and end date of the project (within 12 months of the spring or fall application deadline)  Provide a description of the weekly schedule planned for the medical student's full-time involvement.
<input type="checkbox"/> 5. Budget	Identify a simple budget breakdown identifying how the \$5,000 will be utilized. Limit your budget to five (5) line items.
<input type="checkbox"/> 6. IRB Approval (pdf)	Proof of IRB review, if required (attach approval/exemption)
<input type="checkbox"/> 7. Letter of Good Standing & Certification (pdf)	Letter of good standing from the student's institution (registrar or other administrative office). The letter should include: 1. the student's date of matriculation; 2. the expected date of graduation; 3. certification that the student has the protected time to complete the project as scheduled.

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<b>Application Information (cont.)</b>	<b>Description (cont.)</b>
<input type="checkbox"/> 8. Letter of Support from Applicant's Chair (pdf)	A letter of support from your Dermatology Department/ Division Chair, which describes your role and qualifications as a mentor
<input type="checkbox"/> 9. Applicant Biosketch (pdf)	Attach a current copy of your biosketch in the NIH format.
<input type="checkbox"/> 10. Medical Student CV (pdf)	Provide a current copy of the medical student's CV.
<input type="checkbox"/> 11. Short Project Summary (pdf)	Briefly describe your project for use in the DF's printed award announcements. Do not exceed 50 words. Place your name and institution in the top right corner.
<input type="checkbox"/> 12. Picture	Provide a headshot picture of the medical student.
<b>Application Deadlines: July 15, 2025 (Spring-Summer Cycle) or November 1, 2025 (Fall Cycle)</b>	

