VIII. Frequently Asked Questions

1. **Can I apply for a career development award and a grant?**

   Yes. Be sure to submit a separate application package for each award. Remember that you are not required to submit a separate letter of support from your chair for your *grant* application.

2. **Can I apply for a fellowship and a grant?**

   No. If you are applying for a DF Fellowship, you are not eligible to apply for a grant.

3. **Must I have IRB approval for my research project at the time I apply for an award?**

   No. If your project involves human subjects, simply select "Yes" in box 3l on the award application form. If you are selected to receive the award, you must obtain and provide proof of IRB approval prior to the start of the award period—July 1, 2011. Award funds cannot be disbursed without formal documentation that identifies the start and end date of the approval period.

4. **I would like to apply for a career development award and it requires that I have a faculty position. My faculty position will not be effective until July 1, 2011; can I still apply for the award?**

   Yes. All of the award eligibility requirements must be met at or before the time of funding—i.e., as of July 1, 2011. Your application materials should clearly document that you will meet the faculty eligibility requirement by July 1. Specifically, your form of support from your Dermatology Department Chief or Chair should clearly state the faculty position you will have and the effective date. In addition, you will need to provide confirmation of your appointment just prior to the start of the award period.

5. **I am applying for a career development award (CDA) and have an NIH R01 application pending. If I receive the R01, what would happen to my DF CDA?**

   The DF requires all CDA award recipients to relinquish the CDA upon receipt of a federally funded award for which they are a PI and receive salary support. Therefore, if you were awarded a DF CDA and also receive the R01, the DF award would terminate on the effective date of the R01 grant.

6. **How many awards are funded in each award category?**

   The Foundation does not fund awards based on a quota. Instead, the number of awards funded each year is based on the number of meritorious applications submitted and available funds.

VIII. Frequently Asked Questions (cont.)

7. Can I submit my CV in the NIH format rather than on the DF's biosketch form?

No. Your CV must be submitted using the Foundation's biosketch form that is available on the DF website. The Foundation's biosketch was designed to capture information not found on the NIH form. If your application package does not contain the DF biosketch form, it will be returned.

8. Can my letters of support be sent later/separately?

Yes. Your letters of support may be sent separately. However, they must arrive on or before the application deadline of October 15, 2010.

9. Why do I need to provide copies of original figures?

Your proposal will be reproduced in black and white for the Medical and Scientific Committee reviews. The original figures are provided to the reviewers assigned to your application so they may fully evaluate your proposal. To submit original figures, please send them in a PDF format to dfrap@dermatologyfoundation.org or on a CD enclosed with your application package.

10. How many copies of the application package do I need to send?

You will need to send the Foundation one original and one photocopy of your full application package. Be sure to keep one copy for your records.

11. To meet the application deadline, can my application be postmarked by October 15th?

No. To be considered for a 2011 research award, your complete research application must be sent so that it is ***RECEIVED*** at the Foundation office ***on or before Friday, October 15, 2010***. Your application should be sent to the following address:

Medical and Scientific Committee
Dermatology Foundation
1560 Sherman Avenue, Suite 870
Evanston, IL 60201-4808

Applications received after October 15th will be returned.

12. When will the award recipients be announced?

The 2011 award recipients will be announced at the Foundation's Annual Meeting of Membership on Saturday, February 5, 2011 in New Orleans, LA. If you are unable to attend the meeting, you will find a list of the 2011 recipients on the DF website following the Annual Meeting.